

# How to Share Class Rank on College Applications [student guide]

In this guide, you will learn how you can share your class rank on college applications. Once this feature is enabled for your district, you will be prompted to go through the College Applications setup process again. The Academics section is where you can turn on Class Rank.

1 Select College Applications from the Colleges menu list

2 Click Save on the Personal Details page of the setup process

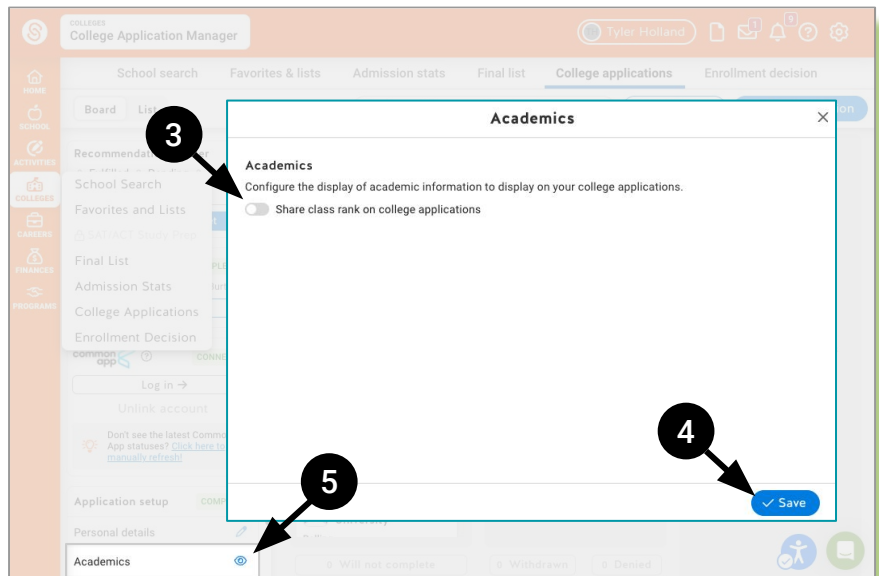
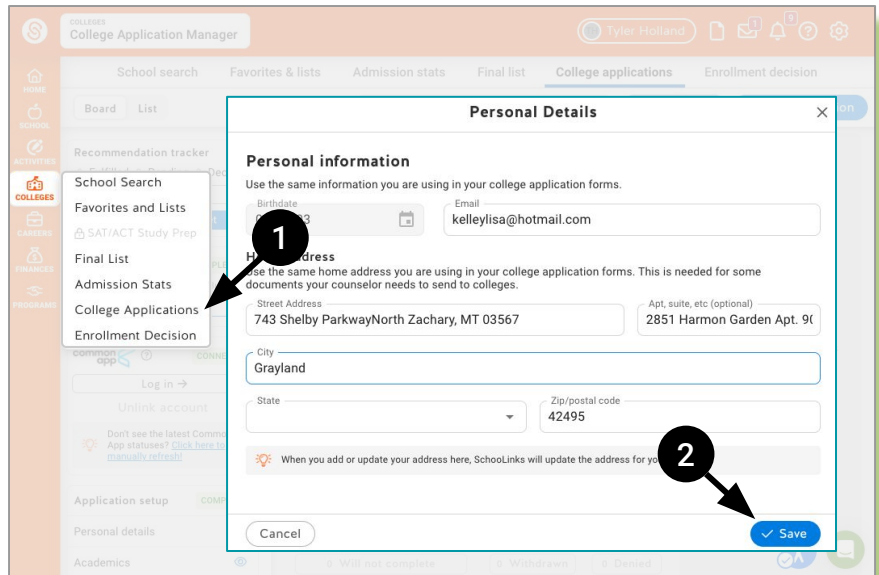
*\*Note: all previously entered details will be stored*

3 On the Academics page, toggle on to **share** Class Rank, or leave toggle off to **not share** Class Rank

4 Click Save on the Academics page, and then the Fee Waiver & FERPA pages

*\*Note: you **cannot** edit your class rank decision after hitting save*

5 Click the eye icon next to Academics to view your decision



*\*Important Note: If you need your Class Rank decision changed, please contact SchoolLinks Support at [support@schoollinks.com](mailto:support@schoollinks.com) or via Chat.*